

David, Anne &

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UNIVERSITY OF TORONTO
DEPARTMENT OF HOUSEHOLD SCIENCE

Oct. 15, 1913.

President Falconer
University of Toronto

Dear Mr. President,

You will remember that about three weeks ago, I saw you as to the advisability of the appointment of an extra assistant for three months, and that after the Board of Governors meeting, you told me, over the telephone, that the Board had passed the recommendation, that we could have an assistant for the three months, the salary to be three hundred dollars (\$300.00), and that I could secure someone.

I was able to get Miss Lexa Denne B.A., who graduated a few years ago and had had one year's teaching experience.

We took the extra class of Three Months' students and it will be two weeks tomorrow morning since Miss Denne had her first class with them.

I should have notified you as soon as I heard Miss Denne could come, but in our rush of work it was not done and I fear I have been very remiss.

I trust that her appointment as assistant for the three months may be made at the next Board of Governors meeting.

I am
Yours sincerely
Annie L. Laird